Contractor Access Control Acknowledgement

All contractors requiring daily access to any Cree campus are expected to fully comply with ALL access control procedures. Compliance with these procedures will ensure only authorized personnel gain access to the facility.

At a minimum, ALL contractors will follow these basic guidelines:

- Always carry a valid photo ID (driver license, passport, state issued photo ID).
- Contractor Badges must always be visibly displayed on the upper body, any location from the waist and above.
- Ensure every member of your work group has a Contractor Badge, to include “Outside Only” personnel.
- Ensure ALL Contractor Badges are returned at the end of the work day.
- Never allow anyone to use your Contractor Badge.
- Do not tailgate or piggyback through entry points, such as doors, roll-up doors, gates, barriers or turnstiles.
- Never provide escort functions for anyone not appropriately checked-in at the Visitor Lobby or Security Post 1.
- Contact your Cree Sponsor any time you don’t have the appropriate access.
- Never take any photos or videos while on any Cree Campus.
- Never prop-open a door or gate without prior coordination with the Control Room, at x5372.
- Immediately call the Cree Emergency Line at x4000 (919-407-4000) when a potential emergency has been observed. (An emergency is any incident that poses a risk to life, the environment, or property and requires timely intervention to minimize this risk.)

I __________________________________________ have read and understand the policy set forth. I also acknowledge and understand that not adhering to the policies set forth may subject me to disciplinary action up to and including disqualification.

________________________________________  __________________________
Signature                                      Date

________________________________________
Company