

[COMPANY LETTERHEAD]

[Date]

Cree, Inc.
Attention: Security Manager
4600 Silicon Drive
Durham, North Carolina 27703

RE: [Company Name and Address]

To: Cree Security Manager

This letter shall serve as notification to Cree that **[Company Name]** has complied with all requirements set forth under CFH-030i - “Cree Security Requirements” and has obtained an acceptable criminal background check and controlled substance examination for each of the following employee(s), which allows such employee(s) unescorted access to a Cree site:

Name of Employee(s)

Should you have any questions or concerns, please do not hesitate to contact my office.

Thank you.

Regards,

[COMPANY NAME]

[Name]

[Title]